

**Al-Anon Family Groups of Southeastern WI
Al-Anon Service Center**

www.alanon-wi.org

12/22/11 Service Board Meeting MINUTES

Attendance: In attendance were:

JoJo D., Denise M., MaryBeth H., Ella E., Julie M., Jackie G. (Alateen Coordinator elect to be verified by the ISRs), Cindy P., Rachel P., Melissa L., Sandy C.

Numbers were assigned to each person so that during voting we could verify votes.

Moment of silence and Serenity Prayer, Reading of the 12 Concepts & Warranties

Appointment of Service Board Positions and voting procedure – Denise M.

Sandy C. and Kitty S. were elected to the Board. Welcome!

Approval of Minutes from previous meeting - Rachel P.

Melissa L. Motioned to approve the minutes from the October Board meeting. MaryBeth H. seconded. Motion approved unanimously.

Treasurer's Report – Mary Beth H

Income/Expense Summary (attached). Transferred \$5K back into savings, Report attached. Cindy made a motion to approve the report, Ella seconded to approve the report. Motion approved unanimously. MaryBeth reported that there were a few transactions that were entered erroneously, as "Misc." and therefore there was a misalignment of the report at last meeting. Linda is correcting the process so that this won't happen again, and sent out a revised version.

Chairperson's Report – Denise M

Conference Calling/Web meetings - Review of the By-Laws if we have call in meetings: We discussed what challenges, if any, there would be if we had ISR meetings on the phone. If ISRs wanted to be reimbursed for the long distance calls it would be through their meeting. Service Board members could be reimbursed through the service center.

Concealed weapon sign review: Issue At Hand: The Summit Place building management gave us a letter stating that they will not be posting any signage regarding weapons, but that we can choose to post signage in our office. The Service Board is reviewing whether we need to post a sign in the SE WI Al-Anon Service Center.

- Denise consulted a lawyer on the issue and learned that the law states that the landlord controls the common areas, and in that case, there would not be a right for a tenant to permanently post a sign in those areas. **ACTION ITEM: Denise to contact the landlord and ask if the common areas have a restriction on temporary signs for the period of our use in our beginner's meetings, Service Board meetings or ISR meetings.**
- Question was asked: What are the Districts and Area doing on this issue? **ACTION ITEM: Area World Service Conference Committee Meeting in March, Denise to ask what they are doing on this issue.**
- Group discussed the sign policy, and the supporting documents which Denise provided (Attached).
- Rachel P. Motioned that we put a sign on the door of the Al-Anon Service Center Office. Melissa L. seconded the motion. Discussion: No further discussion. 3 Board members Abstained, 4 Approved, and 2

Disapproved. A board member cited that the By-Laws state we need 2/3 of the 9 voting members present to pass. Therefore this motion does not pass.

Online eCAL formats: There was some LDC information given to our Delegate regarding online literature. Denise M. did some calculations for this and showed that 37% of the revenues which are given to the Service Center are through sales profit for the literature we sell. That information was provided to WSO through our delegate. Denise did not know as to whether the WSO is looking for ways to align profits on possible eLiterature with individual LDCs.

Paid Positions – Web Coordinator and Treasurer- This subject will be revisited at the next Board Meeting.

Service Board Member Reports

Assistant Chairperson – Open position

Public Information Coordinator – JoJo D. We continue to use the tools WSO publishes for outreach. All ISR's will bring \$12.00 to buy 30 copies of Al-Anon Faces Alcoholism 2012. Delivery in March. We also will work with the district outreach for the TEAM event to be planned for WI.

AA Liaison – Melissa L.

Melissa updated that she attended the AA Secretary's meeting and provided information to them regarding the upcoming Snow Ball benefit. She is also on the agenda for the January meeting to provide a brief overview of Al-Anon for those present who don't know what it is. She sent out the AA Open meeting list and it was sent via distribution to the ISRs.

Web Information Coordinator – Sandy

Sandy met with the individuals that were updating the website to understand the structure and process for updating the site. She made sure all email addresses for the board members were updated correctly, removed the old version of the Al-Anon Alive and added a statement that a the newsletter is not available but made a note to visit the Secretary's Corner and Events Page for additional information. She created special links to the Snow Ball information and office volunteer calendar. Suggested that the Board members take a look at the site to see if any additional updates were needed.

Also coordinated efforts with Gini and Debbie (website volunteers) to rotate responsibilities for keeping information current on the website.

Area Liaison – LouAnn P.- No Report

Literature – Kitty S. - No Report

Volunteer Coordinator – Cindy P.

Cindy stated that we are holding a beginner's meeting on Dec 26th, but not on Jan 2nd, unless we find someone to lead that meeting, and she is working on it.

Ways & Means – Julie M.

Julie reported we have the following details on the upcoming Snow Ball:

Assertive Communication Skills for More Harmonious Relationships - This interactive workshop will be held before the Snow Ball dinner, starting at 3pm, on February 25. The workshop is free for ticket holders, and \$10 tickets can be purchased at the workshop. Flyers are available at the office and on the website.

Big Ticket Drawing -

Drawing tickets are now available at the Service Center. If ISRs would like to sell ahead, contact the Service Center to have some mailed.

The "Family Fun Pack" will include a choice of gift certificates for either Green Lake Retreat Center or Country Springs Hotel (winner chooses).

Estimated value is \$300, depending on donations. The set of "Three Bears" afghans will be offered in a separate drawing.

Reminder for all to sell as many dinner tickets as possible by January 26, ISR meeting, so we have an approximate count. Dinner ticket sales can continue through February 17. Speaker/Dance tickets (\$10 tickets) can be purchased anytime, including at the door.

The flyer for the Snow Ball Fundraiser and the Workshop are approved and have been sent out to ISRs through Linda.

Al-Anon Alive Editor – OPEN

Alateen Coordinator – OPEN

Alateen Liaison – OPEN

Institutions – Ella E. After the holidays, Ella E. will try to make contact with the people on the list she received from Linda to see what is being done in institutions.

Old Business : None discussed which was not covered in the Agenda put forth above.

New Business

Announcements -

- A. Next Intergroup Meeting – Thurs. Jan 26th - 6:30 pre-meeting, 7:00 meeting First Floor Conference Room 2135 at 6737 W. Washington Street, West Allis.
- B. Next Service Board Meeting – Group discussed the format for the next meeting, vote taken, agreed it will be in person at the Service Center on Thurs. Feb 22nd, 6:30 p.m.

Closing – Group closed with the Al-Anon Preamble: *When anyone anywhere reaches out for help – let the hand of Al-Anon and Alateen always be there, and LET IT BEGIN WITH ME.*

In Service- Rachel P., Secretary